

August 4, 2025

To Whom It May Concern,

This letter serves as official documentation regarding the delayed delivery of a package shipped from The UPS Store #3213 in Birmingham, AL on Friday August 1, 2025 by Anne Welden going to Professional Data Services, Jolynda Schultz, 824 South Milledge Avenue, Suite 101, Athens, GA 30605.

The shipment in question contained time-sensitive materials and was sent via a UPS service with a guaranteed delivery commitment of Monday, August 4th by 3:00 PM. Despite the sender's selection of and payment for this guaranteed service, UPS was not able to meet the promised delivery date and time due to unforeseen circumstances. UPS is solely responsible for the delay in transit.

We respectfully request that this letter be accepted as formal acknowledgement that the sender fulfilled their obligations and that UPS bears full responsibility for the service failure. If further documentation is required, please do not hesitate to contact our store.

Sincerely,  
Milan Manville  
Manager, The UPS Store #3213  
217 Country Club Park  
Birmingham, AL 35213  
205-870-7797  
Store3213@theupsstore.com